



Return Merchandise Authorization Request Form

Please complete this RMA Request Form and Fax it to our Customer Service Department at 613-563-8045.

Please Note: Items returned to Nova Networks must have an RMA number. RMA's are valid for 30 days. The RMA number must appear clearly on the returned items. Nova Networks reserves the right to refuse the product(s) upon inspection. Serial numbers must be provided when applicable in order to obtain an RMA. Information must be accurate and complete in order to process request.

Contact Information:

Contact Name: _____
Title: _____ Company: _____
Phone: _____ Fax: _____
E-mail: _____ Your Nova Sales Representative: _____

Item to Return #1:

Invoice #: _____
Part #: _____ Serial #: _____
Description: _____
Quantity: _____ Are you seeking: Credit Replacement
Please Explain the Problem: _____

Item to Return #2:

Invoice #: _____
Part #: _____ Serial #: _____
Description: _____
Quantity: _____ Are you seeking: Credit Replacement
Please Explain the Problem: _____

Item to Return #3:

Invoice #: _____
Part #: _____ Serial #: _____
Description: _____
Quantity: _____ Are you seeking: Credit Replacement
Please Explain the Problem: _____

Pick-Up Information:

Contact Name: _____ Phone: _____
Address: _____
Pick-Up Instructions or Comments: _____
